

## **COMMUNICATIONS AND CONTINUOUS DISCLOSURE POLICY**

### **Communications**

Keybridge Capital Limited (the Company) aims to ensure that shareholders are kept fully up-to-date in relation to major developments and activities. This is achieved in the following ways:

- All shareholders are provided with communications via electronic means or, at their option, via a hard copy;
- The Company seeks to provide opportunities for shareholders to participate through electronic means. Through its website, [www.keybridge.com.au](http://www.keybridge.com.au), the Company provides access to the annual reports, all media releases, company announcements made to the Australian Securities Exchange (ASX) and details of Company Meetings. The website also allows shareholders to email any queries to the Company;
- The Company encourages shareholder participation at general meetings; and
- at other times by providing full and timely information about the Company's activities.

The Company considers the Annual General Meeting as the central forum to effectively communicate with shareholders and provide them with access to information. At the Annual General Meeting (and other general meetings of the Company), the Chairman will allow adequate time to address any queries or questions put by shareholders. The Annual General Meeting also gives shareholders the opportunity to meet with members of the Board and management.

The auditor will attend the Annual General Meeting and be available to answer questions concerning the conduct of the audit and the preparation and content of the Auditor's Report.

### **Continuous Disclosure**

The Managing Director or the Company Secretary are the persons responsible for communications with the ASX. This includes responsibility for ensuring compliance with the continuous disclosure requirements in the ASX listing rules and overseeing and coordinating information disclosure to the ASX, financial analysts, stockbrokers, shareholders, the media and the public.

The Company has policies and procedures on information disclosure that focus on continuous disclosure of any information concerning the Company and its controlled entities that a reasonable person would expect to have a material effect on the price of the Company's securities.